

Lake Local Agency Formation Commission (LAFCo)

Approved Meeting Minutes

Wednesday, January 21, 2026 at 9:30 AM

City of Clearlake – City Council Chambers
14050 Olympic Dr. Clearlake, California

1. Call to Order – Roll Call

The meeting was called to order at 9:30 am. Commissioners Mattina, Slooten, Scholz, Archacki, Darling (seated for Robey), and Alternate Priebe were present. Commissioners Sabatier, Pyska (joined via Zoom at 9:42), Robey, and Alternates Rasmussen (joined via Zoom at 9:40) and Parlet were absent. Larkyn Feiler, Executive Officer (EO) and Scott Browne, Legal Counsel (via Zoom) were present.

2. Public Comment

Frank Costner, General Manager of the Konocti County Water District, inquired about a LAFCo fire resiliency study and whether it is moving forward and countywide. EO Feiler confirmed that a Countywide Water for Fire Suppression MSR is planned to proceed.

ACTION ITEMS:

3. Approval of Minutes

Upon motion of Commissioner Slooten and second by Commissioner Darling, the November 19, 2025 minutes were unanimously approved.

4. Approval of Claims

Upon motion of Commissioner Darling and second by Commissioner Slooten, the payment of claims for November and December 2025 were unanimously approved.

5. Preliminary FY 2026-27 Budget Discussion

EO Feiler presented the item to discuss and provide staff direction on the FY 2026-27 Preliminary Budget in preparation for the upcoming public hearings on the proposed budget at the March 18 meeting and the final budget at the June 17 meeting.

EO Feiler noted preliminary changes from the prior year budget, including a: \$1,872 increase to Memberships to join CSDA which includes the benefit of free trainings as opposed to a \$125 non-member fee; \$4,362.38 increase to Attorney Contracts to accommodate a potential cost increase with the upcoming transition process of legal representation; \$4,700 decrease to Office Expenses to align with anticipated lower costs; and \$35,000 increase to a combined category for Municipal Service Reviews (MSR) and Spheres of Influence (SOI), since it is difficult to track time separately, for outside-consultant prepared studies at a higher rate. EO Feiler also noted that with a projected carryover amount of \$210,000, the apportionment amount to local agencies would remain similar, with an estimated \$534.38 increase.

Chair Mattina asked whether there is continued interest to find a Commission Clerk, and EO Feiler so confirmed and noted that a Clerk would be especially helpful for public hearings on LAFCo applications and welcomed suggestions for potential candidates.

Comm'r Darling asked about the qualifications for a Clerk, and EO Feiler responded that the primary Clerk duties include support at Commission meetings, such as roll call votes,

minutes, and Zoom management, budgeted at about \$4,500. EO Feiler further explained that if a candidate had more skills, additional tasks would be helpful, such as preparing the meeting packets and public noticing for applications, which could be supported by the Staff Office Services budget line-item.

Frank Costner, General Manager of the Konocti County Water District, inquired about whether the scheduled MSR/SOI Update for LACOSAN would be countywide, and EO Feiler so confirmed. Mr. Costner also inquired about the \$80,000 increase in the LAFCo budget over the last five years and the apportionment amount remaining stable. EO Feiler responded that the budget increases have been related to reserve funds, MSR/SOI studies, staff services, and the Upper Lake County Water District MSR and Annexation (MTBE) project, and unexpended funds from the prior fiscal year roll over to the next fiscal year budget to reduce the local agency apportionment amount.

6. CALAFCO Regional Map Revision and Proposed New Board Structure

EO Feiler presented the item to consider the CALAFCO Regional Map Revision and Proposed New Board Structure and appoint a voting delegate for the Monday, February 23, 2026, 10:00 a.m. virtual CALAFCO Special Corporate Business Meeting.

EO Feiler noted that five items were originally proposed for member consideration at the February 23 Special Business Meeting, but based on feedback received, only the following two items will be included in the proposed amendment to the CALAFCO Bylaws for member consideration: (1) eligibility for Executive Officers to serve on the CALAFCO Board; and (2) the elimination of existing Board "seat types".

Frank Costner, General Manager of the Konocti County Water District, inquired about whether the restructuring is specific to CALAFCO or LAFCos in general, and Chair Mattina confirmed that the scope is CALAFCO only.

Upon motion of Commissioner Slooten and second by Commissioner Archacki, appointment of the Executive Officer as the voting delegate for the CALAFCO Special Corporate Business Meeting was unanimously approved.

OTHER ITEMS:

7. Correspondence

EO Feiler noted the following two items received, and recommended LAFCO 101 training.

- a) CALAFCO Six- to Nine-Month Action Plan (December 4, 2025)
- b) LAFCO 101 Training (Wednesday, February 25, 2026, 10:00-11:30 a.m.)

8. Executive Officer's Report

EO Feiler reminded the Commission to file a Form 700 (Statement of Economic Interest) by April 1, 2026. EO Feiler also discussed upcoming training opportunities through CSDA for Commissioners to receive certification for the following requirements: AB 1234 Ethics Compliance Training, and SB 827 Fiscal and Financial Training.

9. LAFCo Counsel's Report None

10. Commissioner Reports None

11. Adjourn to the next meeting on March 18, 2026 at 9:30 AM in Lakeport

The meeting was adjourned at 9:59 am.